

# **Hersden Parish Council**

## **Minutes of the Meeting of the Parish Council held on 8<sup>th</sup> October 2019 at 7.00 pm at Hersden Neighbourhood Centre**

**Present** : Cllrs Austin (in the Chair), Carden, Dekker, Llewellyn, McMahan, Murphy & Waite

**In attendance** : Mr. Eaton, Clerk to the Council, KCC Cllr Marsh, CCC Cllr Glover and one member of the public, CCC Cllr A Dekker

Cllr Austin opened the Meeting by thanking everyone for attending and asking that all mobile devices be switched off as they were a distraction and not to interrupt people when they were speaking

### **81/19 Apologies for absence**

Apologies were received from Cllrs A Brabham & J Brabham and CCC Cllr Harvey-Quirke

### **82/19 Declarations of Councillor's Interests regarding items on the Agenda**

There were no declarations of Cllrs interests regarding items on the Agenda

### **83/19 Minutes of the Meeting held on 10<sup>th</sup> September and Matters Arising**

The Minutes of the Meeting held on 10<sup>th</sup> September 2019 were agreed and signed by the Chair

There were no matters arising of note

### **84/19 KCC & CCC Cllrs reports**

CCC Cllr Glover gave a brief report on CCC's review of the Local Plan and local climate/environmental initiatives

KCC Cllr Marsh spoke about KCC's budget setting for 2020/2021 and the new Leader Roger Goff

**85/19 Chair and Cllrs reports**

Cllr Austin reported that she was normally at the Parish office on a Friday

Cllr McMahan had been involved in the setting up the Council's Facebook page

Cllr Dekker reported that he was at the Parish Office on most Tuesday mornings and suggested publicising the office opening times on the Council's Facebook page

Cllr Murphy had reported an overhanging tree and was hoping to meet the Estates Manager regarding overgrown vegetation in the Water Meadows Primary School buffer zone

Cllr Waite had been involved in clearing one of the rooms at the Youth Centre

Cllr Carden had been involved in organising the forthcoming litter pick

**86/19 To discuss correspondence received**

Email received from RiverOak Strategic Partners re Manston Airport Airspace Design and Procedures – invitation to Design Principles Focus Group meetings on 5<sup>th</sup> November. Clerk to forward to Cllrs McMahan and Murphy for the Parish Council Facebook page

**Clerk/Cllrs McMahan & Murphy**

Email received from Mr. R Baker, Estates Manager, Water Meadows Primary School, re overgrown vegetation in the School buffer zone. It was agreed that Cllr Murphy would arrange a site meeting with Mr. Baker to discuss the problem

**Cllr Murphy**

Email received from Kent Highways confirming an issue had been logged re safety barriers at Spires Academy – the matter was under investigation

Email received from Kent Highways confirming an issue had been logged re overgrown vegetation in The Ash and The Oaks alleyways – the matter was under investigation

Email received from Westbere Parish Council regarding a possible request to KCC to extend the 30mph speed limit from Fairview Gardens, Sturry, along the A28 as far as Hersden. The Parish Council was unanimous in its support for this proposal as any reduction in speeding was welcomed. The Clerk was asked to advise Westbere Parish Council of its support

**Clerk**

Email received from Rev P Cornish regarding the Parish Council being represented at the Remembrance Sunday Service and setting out the arrangements. It was hoped that Cllrs Austin and Murphy would attend to represent the Parish

**Cllrs Austin & Murphy**

Email received from Kent Highways confirming they would raise an order for the road lining additions at The Sycamores and The Avenue

**87/19 To consider Planning and Enforcement matters**New Planning Applications

There were no new planning applications to consider – The Clerk was asked to check a TPO application and circulate to Cllrs for comment

Decided Planning Applications

There were no decided planning applications to note

**88/19 Parish Council led litter pick on 19<sup>th</sup> October 2019**

There was a full discussion regarding the Parish Council led litter pick to be held on Saturday 19<sup>th</sup> October and the plans for the day rehearsed. It was agreed to purchase a supply of high viz vests for Parish Cllrs and Parishioners and bacon/rolls etc. to be served to participants after the litter pick

**Cllrs Carden & A Brabham**

**89/19 Public discussion**

CCC Cllr A Dekker spoke about the consultation on relocating the CCC offices from Military Road to other possible sites in the City including a site in Wincheap. There was a general discussion about the proposal and suitability of possible sites

**90/19 To consider Finance matters**A The following accounts were approved for payment

	£
Cheque No 300005 G Eaton, Clerk's salary and expenses	407.69
Cheque No 300006 Play Safety, training course	294.00

It was noted that the following cheques had been approved for payment after the 10<sup>th</sup> September 2019 Parish Council Meeting

Cheque No 300003 J Caddick, grounds maintenance	815.94
Cheque No 300004 D Hards, salary (September)	53.37

B To agree the purchase of Parish Council noticeboards

Cllr Carden outlined the various designs and prices for Parish Council noticeboards. After a discussion it was agreed to purchase three noticeboards from AJ Products reference 15-6218-01 with a blue background at a total cost of £1257 net of a 10% discount plus VAT. The Clerk was asked to place the order with delivery to the Hersden Neighbourhood Centre

**Clerk**

**Action by:****C To agree the purchase of a Remembrance Day wreath**

It was unanimously agreed to purchase a Remembrance Day wreath (maximum £30) for the Service to be held in Sturry. Cllr Austin kindly offered to purchase the wreath from The British Legion

**Cllr Austin**

**D Other Finance Matters**

Cllr Austin reported that she had signed off the Concurrent Function Funding agreement with CCC. The funding for 2019/2020 would be £4990 and £4923 in 2020/2021. Clerk to send to CCC

**Clerk**

The Clerk reported that CCC had been sent some basic details of the breakdown of the £60593.51 they were about to pay into the Parish Council's bank account. The Clerk was asked to obtain detailed information in readiness for a Meeting to be held in November to consider the Council's budget and Precept requirement for 2020/2021

**Clerk**

**91/19 RoSPA report and Action Plan**

The email from Wicksteed regarding the repairs needed in the playground was briefly discussed. It was agreed that the list of repairs as detailed in the report prepared by the RoSPA Review working party should be sent to Wicksteed along with a copy of the RoSPA report which included relevant photos. The Clerk was asked to action this

**Clerk**

**92/19 Hersden Youth Centre**

Cllr Austin reported that indicative costs and Heads of Terms for the lease were still awaited from CCC. It was generally agreed that taking on the management and running of the Youth Centre would be a big responsibility and more work around the possible implications/financing of this was required. It was also agreed that there should be a consultation exercise within the Parish. It was agreed that a meeting of Cllrs should be held to discuss these issues further – Cllr Austin to circulate possible dates

**Cllr Austin**

**93/19 Recreation Ground Technician Risk Assessment**

The previously circulated Recreation Ground Technician Risk Assessment was discussed and approved. It was agreed that a basic 'pay-as-you-go' mobile phone be purchased

**94/19 Date of next Meeting**

It was agreed that the next Parish Council Meeting would be held on **Thursday 14<sup>th</sup> November 2019 at 7.00 pm at Hersden Neighbourhood Centre**

There being no other business the Meeting closed at 8.35 pm