

# **Hersden Parish Council**

## **Minutes of the Meeting of the Parish Council held on 10<sup>th</sup> September 2019 at 7.00 pm at Hersden Neighbourhood Centre**

- Present** : Cllrs Austin (in the Chair), A. Brabham, J. Brabham, Carden, Dekker, Llewellyn, McMahan & Waite
- In attendance** : Mr. Eaton, Clerk to the Council, KCC Cllr Marsh, CCC Cllr Glover, KCC Community Warden Susan Beeney, PCSO Chris Healy and five members of the public

Cllr Austin opened the Meeting by thanking everyone for attending and asked that all mobile devices were switched off as they were a distraction

### **64/19 Apologies for absence**

Apologies were received from Cllr Murphy and CCC Cllr Harvey-Quirke

### **65/19 Declarations of Councillor's Interests regarding items on the Agenda**

Cllrs A Brabham and J Brabham declared an interest in item 77/19 – Hersden Youth Centre

### **66/19 Minutes of the Meetings held 13<sup>th</sup> August and 3<sup>rd</sup> September 2019 and Matters Arising**

The Minutes of the Meeting held on 13<sup>th</sup> August 2019 and 3<sup>rd</sup> September 2019 were agreed and signed by the Chair

There were no matters arising of note

### **67/19 KCC & CCC Cllrs reports**

CCC Cllr Glover gave a brief report on recent meetings she had attended at CCC

KCC Cllr Marsh updated on various local matters and issues of concern

KCC Community Warden, Susan Beeney, reported that she had reported graffiti to KCC, had been involved in a litter pick, the monthly Estate inspection and had mentored new wardens

PCSO Chris Healy reported that there had been criminal damage to a car in Island Road, shoplifting at the Post Office and various reports of anti-social behaviour

**68/19 Chair and Cllrs reports**

Cllr Austin reported that she had met and thanked the firemen who had attended the recent field fire and also met with the farmer who owns the field. She was available at the Parish Office most Fridays

Cllr Carden was involved in planning the forthcoming litter pick on 19<sup>th</sup> October

Cllr J Brabham was involved with the RoPSA Review Working Party and had undertaken some of the immediate repairs that were required

Cllr Dekker reported that he was manning the Parish Office on Tuesday mornings

**69/19 To discuss correspondence received**

Letter received from The Pensions Regulator re automatic enrolment. The Clerk confirmed that automatic enrolment did not apply to the Parish Council as salaries were below the threshold

**70/19 To consider Planning and Enforcement matters**Planning Applications

**19/01589** – detached two storey dwelling  
Gatesgarth, South View, Island Road

There were no objections to this application

**19/01528** – Two storey side extension  
6 The Firs

There were no objections to this application

**19/01722** –Two storey dwelling, shed, outbuilding and new access  
Little Hoplands, Island Road

There were no objections to this application

Decided Applications

**19/00880** – Six terraced two storey industrial units (B2)  
Units S-X Claremont Way

**GRANTED**

**71/19 Neighbourhood Watch**

Cllr Austin welcomed David Hayward, Chairman of Canterbury & District Neighbourhood Watch Association. There was discussion about the benefits of having a Neighbourhood Watch Scheme and it was hoped the scheme in Hersden would be developed

**72/19 Public discussion**

The members of the public spoke about the recent field fire behind Hersden properties and reported that other local Parishes had experienced similar field fires. Other members of the public discussed ongoing problems with anti-social behaviour from local youths and littering. It was agreed that this should be discussed further with PCSO Healy outside of the Meeting

**73/19 To adopt the revised Financial Regulations**

The previously circulated revised Financial Regulations were discussed and unanimously agreed and adopted. It was further agreed that these should be reviewed annually

**74/19 To consider Finance matters**

<u>A The following accounts were approved for payment</u>	<b>£</b>
G Eaton, Clerk's salary and expenses	383.75
Inland Revenue, Clerk's tax	250.20
J Caddick, grounds maintenance	271.98

**B To agree the purchase of Parish Council noticeboards**

There was a brief discussion regarding the various types and designs of noticeboards and it was agreed to include as an Agenda item for the October Meeting

**Clerk**

**C Other Finance matters**

It was agreed to accept the quote of £30 from J Caddick for spraying the weeds on the BMX track and to purchase the domain name for Hersden Parish Council at £7.99 pa

**Clerk/Cllr Austin**

**75/19 RoSPA report and Action Plan**

Cllr J Brabham presented the report of the RoSPA Review Working Party. The report summarised tasks completed by Cllrs and a Parishioner, other works to be carried out 'in house' and tasks that needed to be completed by qualified contractors. It was agreed that the 'zip wire' should be taken out of action immediately as a dangerous defect had been identified. Cllr Austin thanked the Working Party for their report. The Clerk was asked to contact Sturry Parish Council (who used to maintain the playground) and playground equipment suppliers regarding the repairs that needed to be undertaken

**Clerk**

**76/19 Hersden Parish Council Facebook page**

After a discussion it was agreed that the Hersden Parish Face book page should 'go live' with the new Parish logo and that Cllrs McMahan & Murphy would action this. It was confirmed that all posts should be cleared by the Clerk/Chair in advance and that the page would be reviewed after 6 months

**Cllrs McMahan & Murphy**

**77/19 Hersden Youth Centre**

Cllr Austin updated the Meeting on the latest developments regarding the Hersden Youth Club – indicative costs and Heads of Terms for the lease were awaited from CCC and it was hoped that these would be available before the October Meeting. It was agreed that taking on the running of the Youth Club would be a big responsibility and suggested that if this were to be progressed a Working Party of 3/4 Cllrs should be formed to lead the Project

**78/19 Hersden Parish Council logo**

Cllr J Brabham outlined various designs for the Hersden Parish Council logo and each discussed. A design was agreed but with some further modifications to the background trees and to be in the shape of a shield. Cllr J Brabham kindly offered to modify and circulate for final approval

**Cllr J Brabham**

**79/19 Appointment of Recreation Ground Technician**

There was a discussion about the draft employment contract for the Recreation Ground Technician previously circulated by email. It was agreed to amend the leave entitlement to exclude Bank Holidays and to state that the contracted hours should be carried out on a Monday or as otherwise directed by the Parish Council. Clerk to amend and recirculate. It was also agreed that the Clerk should arrange a DBS check for Mr. Hards and to set him up on the payroll

**Clerk**

**80/19 Date of next meeting**

It was agreed that the next Parish Council Meeting would be held on **Tuesday 8<sup>th</sup> October 2019 at 7.00 pm at Hersden Neighbourhood Centre**

There being no other business the Meeting closed at 9.25 pm