

Hersden Parish Council

Minutes of the Ordinary Meeting of Hersden Parish Council held on 12th July 22 at 7.00 pm. At Hersden Neighbourhood Centre

Present: Councillors Lynn Austin, Terry McMahan, Ross Llewellyn and Andrea Brabham

In attendance: CCC Cllr Georgina Glover, Claire Warman, Admin Assistant Lisamarie Foster

99/22 Apologies for Absence and reason for absence
Cllr Louise Harvey-Quirke attending another meeting.

100/22 Declarations of Councilor's interests regarding items on the Agenda
None

101/22 To approve the minutes of the following Meeting

14th June 2022

Proposed: Cllr Austin

Seconded: Cllr Brabham

All Agreed

102/22 Matters arising not agenda items

Councillor McMahan enquired regarding a date for the padlock on the wreck, requested and agreed a long time ago, carried forward to be discussed under item 113/22.

103/22 Public discussion on items on the agenda

104/22 KCC & CCC Cllrs reports; PCSO & Community Warden reports

CCC Cllr Louise Harvey-Quirke no report

CCC Cllr Georgina Glover no report, however, just to say Sturry park and ride remains closed, new cabinet in place and the Council are operating in a different format.
Children can get free bus passes for the summer, available through schools.

PCSO no report, Lisamarie to send a polite email to find out what is happening with regards to reports for the Parish.

Community Warden no report

105/22 Chair, Cllrs, Proper Officer's and Caretakers reports

Cllr Austin did do a walk around and a litter pick and has spoken to a resident regarding our Christmas event.

Cllr Llewellyn raised the issue of the tatty bunting hanging from the statue at the front of the Community Centre, also the maintenance is due for the wooden carved miner statue, needs to be done to protect it, could the Parish Council pay for the maintenance, specific oil needed and a clean. To be raised as a proper agenda item in September.

Cllr Brabham no report

Cllr McMahan no report

Signed

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106/22

Correspondence received

Email: Samantha Cox – Mears, needs to pay the grant directly into Hersden Parish Councils Bank account, how easy would it be for her to access the money for the ordering of materials etc. Need a programme of works.

Email: Email communication regarding The Pavilion, meeting to be arranged. Cllr Brabham liaising.

Email: Circuit invitation email, Lisamarie has been added as a Guardian for the defibrillator (only 2 guardians allowed) A new invite to the parish clerk will be done.

Email: Communication with Toby Snape at Quinn Estates regarding the placement of a Parish noticeboard in the new Community Square. Requested an approximate date when the buildings will be coming out of the ground and a meeting can then be arranged.

Email: Subscription to KALC and NALC for 2022/2023 – Councillor Austin has renewed the membership, this was done in April.

Email: Communication with Kent property management requesting permission to place a litter bin at the top of Acacia Drive, they have requested location and images of the bin. This information to be sent to Kent property management, if agreed we can put to Councillors for payment in August.

We have received notification from AGAR.

Other: Grant Application received for a 6-week dance programme - £480, Cllr McMahan gives full support, Cllr Brabham agrees as it gives back to the community, Cllr Austin agrees. Proposed by Cllr Austin, seconded by Cllr Llewellyn, all agreed. Banking payment approval done by Cllrs McMahan and Llewellyn.

107/22

Planning & Enforcement Matters

None

108/22

Finance Matters

Accounts for Payment

Payments - July 2022

John Caddick	Grounds Maintenance (June)	£316.99
Hersden Neighbourhood Centre	Office rent (Apr – June 2022)	£650.00
SLCC	FILCA training (L Foster)	£144.00
David Hards	July salary - £205.84	£221.84
	£9.50per hour	
	Expenses: Work trousers £16.00	
Lisamarie Foster	July salary	£443.63
	£9.75per hour	
Balance at bank as at 30 June 2022		£90,443.60

Proposed: Cllr Austin

Seconded: Cllr McMahan

All Agreed

Banking sign off (monthly rotation) this month Cllrs Brabham and Llewellyn (Cllr McMahan approved the Grant payment £480.00)

109/22

Working Group Updates

Staffing: None

Signed

Date

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Playground: RoSpa due to do the playground inspection in July.

Residents on the Redrow estate are in talks with regards to the play equipment being placed close to the main road. Cllr Glover will raise with planning.

Youth: Minibus is still attending Tuesday evenings.

Reconnect are releasing free bus passes for school years 7 – 13 for the summer holidays, schools are issuing passes and a digital version is available, also available for families. Cllr Glover is asked to share any events that reconnect advertise.

BMX Track: Clerk to get quotes for resurfacing.

Finance:

Events: Christmas events discussed, Halloween event suggested by Cllr Glover, however Halloween is a good fundraising event for the Hersden Under 5s, Fireworks/Bonfire night briefly discussed with Louise Murphy at the Chislet Colliery Welfare Club, she was looking at a company to come in and provide everything to include silent fireworks. Cllr McMahan will gather information over the summer. Cllr Austin has found a member of the military band willing to provide entertainment, date discussed first Friday of December (2nd December). Something different to mulled wine and mince pies. Cllr Glover states that Sturry Parish use a food van. Cllr McMahan suggests the need for the Christmas tree erection and disposal to be included as part of the tree purchase, look at who will put up lights etc. Cllr Austin will consult with the gentleman with regards to the military band and the date proposed. Christmas card design competition, decided to open it up to all children in the parish and the designs to be submitted before the October half term, prize suggested as £10 Amazon voucher and a selection box. Lisamarie to look into the printing company used previously and find out about the posting of the cards to the residents in the parish, can we advertise and have a one-off payment for the service, Royal Mail to be contacted as an option.

Beautification: Cllr Brabham informs us that the Community Centre have signed up for probation services, so a team of probationers will be coming in and doing voluntary work from August. Once they finish work outside, they would do decorating inside the building, then they could do some work in the parish. Cllr Austin suggests the painting of the toadstools in the park. Plan of works needed.

Community Safety Group: Neighbourhood watch meeting to be arranged for October, to be put as a September agenda item.

110/22 **Discuss and Update Policies and Procedures:** Cllr Austin proposes that we agree the policies and procedures for the incoming year and they are to be reviewed July 2023, seconded by Cllr McMahan, All agreed.

111/22 **Parish Walk Around:** Cllr Austin will try to do another walk around in August and put the Neighbourhood watch signs up on lamp posts. Cllr McMahan suggests a councillor's clinic to reach out to people rather than a walk around.

112/22 **Councillor Vacancies:** We now have 5 vacancies for co-option, Claire Warman has attended 3 meetings, application form to be submitted.

113/22 **Any other business**

Cllr McMahan would like the Chair to reach out to Cllr Harvey-Quirke with regards to the padlock being replaced, this has been promised and needs chasing as residents feel unsafe in the area. The gate should be locked every evening.

Cllr Glover mentions the Parish engagement meeting, Cllr Austin has responded and will attend.

114/22 **Date of the next meeting**

The next Ordinary meeting to be held on 13th September 2022.

There being no other business the Meeting was closed at 20:02

Signed

Date