

# Hersden Parish Council

## Minutes of the Ordinary Meeting of Hersden Parish Council held on Tuesday 12<sup>th</sup> September 2023 at 7.00 pm. At Hersden Neighbourhood Centre

**Present:** Councillors E Berceanu, A Brabham, J Brabham, P Hatton, R Llewellyn, C Warman,

**In attendance:** Community Warden Linda Hayes, HPC's Clerk Lisamarie Foster

**104/23 Apologies for Absence and reason for absence**  
CCC Cllr H McKenzie and CCC Cllr K Moses

**105/23 Declarations of Councillor's interests regarding items on the Agenda**  
None

**106/23 To approve the minutes of the following Meeting**

11<sup>th</sup> July 2023

**Proposed:** Cllr Llewellyn

**Seconded:** Cllr Berceanu

**All Agreed**

**107/23 Matters arising not agenda items**

Cllr Berceanu asks which bin is to be emptied, we are unsure so suggest he puts all bins out.

Cllr Andrea Brabham mentions the meeting she attended with the Island Road Management Company and we are waiting for a response from them, we asked for a breakdown of the areas they maintain and their financial accounts, after looking at companies house, no figures are found, it states the accounts are dormant. For the sake of the residents we need to question it with them. We were also informed that the boundary fencing is the responsibility of the home owner. We also informed Chislet gardens that we will no longer be litter picking in the area, this should be covered by the maintenance charge the residents pay.

**108/23 Public discussion on items on the agenda**

No members of the public present

**109/23 KCC & CCC Cllrs reports; PCSO & Community Warden reports**

Community Warden Report - September

The Canterbury community warden team joined with the Hersden Community Centre to arrange some free sports for the children of Hersden and surrounding areas to come along free of charge and play rounders, football, cricket and yoga and then they received a free lunch which was kindly donated by Bocadoillos Sandwich Bar, drinks were donated by Mcdonalds, and the fruit by a resident who would like to remain anonymous. There was a good turnout with numbers ranging from 24 – 13 each week.

Consultation took place for Menshed to find out the amount of interest, the number of men interested is 17.

Supporting residents to gain access to services and promoting positive wellbeing raised awareness of the Household Support Fund £100 food voucher.

Engaging with various groups to raise awareness of the Kcc Community Warden Restructure which ends on 03rd October.

CCC Cllrs report was circulated to Councillors prior to the meeting.

Signed .....

Date .....

# Hersden Parish Council

110/23

## **Chair, Cllrs, Clerk and Caretakers reports**

**Chair** – David Hards has been absent from work due to illness, In his absence I did litter picking and park patrol.

I attended a meet and greet, an informal local Parish get together, Hoath will host the next one in November and we have offered to host the one after, they had a local Historian doing a presentation, refreshments were provided.

The Bread and Cheese field in Westbere - at the meet and greet I spoke with Paul Glover the Chairman of Westbere, they would like to take the field back into their possession as they are concerned it will be built on. Boundary changes are likely to take place in the future so I don't feel anything needs to be done at the moment. Residents of Westbere are concerned as there is a lot of History relating to the Bread and Cheese field. We would block and protect the field should any plans to develop come up and work with Westbere.

I will be emailing Matthew Besant regarding the water treatment plant for the Persimmons development, Hoath Parish Council would like some information as they are concerned about the environment.

**Cllr Llewellyn** –6<sup>th</sup> August was the miners festival, I couldn't attend so Hersden and Chislet did not represent the event, hopefully next year we can get some volunteers.

**Cllr Warman** – Nothing

**Cllr A Brabham** - Nothing

**Cllr Hatton** - Nothing

**Cllr Berceanu** - Nothing

**Clerk** – Also attended the local council meet and greet.

**Caretaker** – No report

111/23

## **Correspondence received:**

**Email:** Road Closures, some have been posted on our facebook page as they are in the village.

**Email:** RoSpa Playground inspection was completed, the report was sent via email to Councillors.

**Email:** Herne and Broomfield Parish Council managed to organise the 'local Parishes get together', this took place on Friday 8<sup>th</sup> September. Lisamarie (Parish Clerk) J Brabham and Cllr Hatton attended. (Cllr Llewellyn sent his apologies)

**Email:** Email communication with The British Heart Foundation regarding the Defibrillator battery life and the status of the fault, the Defibrillator has been returned to us with a report, I will monitor the defib battery life, which is currently showing full after the battery was modified and re calibrated.

**Email:** Website domain renewal, Clerk has paid for the next year's subscription, to be reimbursed, see finance section.

Signed .....

Date .....

# Hersden Parish Council

**Email:** Highway Improvements team have emailed asking us if we wish to have a meeting to review or add any issues to our Highway Improvement plan. See Agenda Item 113/23. It is agreed a meeting is a good plan, Clerk to arrange.

**112/23 Planning & Enforcement Matters –**

CA/23/01468 Land South of Island Road, Former Chislet Colliery EIA Scoping opinion request for 370 dwellings.

CA/23/01405 x3 Two storey Industrial units, rear of 6B-6F Thomas Way, Lakesview Industrial Park. After discussion it is agreed that a neutral/observation type of comment should be submitted, is it necessary to build further units when some existing units are vacant.

CA/23/01296 Two Storey detached dwelling with new vehicular access, following demolition of existing garage, 6 The Villas Island Road, This application was emailed to councillors for comment as the deadline was 11<sup>th</sup> August 2023. No objections were received.

**113/23 Highway Improvement Plan – See previous, agreed a meeting would be beneficial.**

**114/23 Finance Matters**

**Bank Card Application** – Now we have Cllr Berceanu and Cllr Hatton on the banking it would be a good idea that we start the process to request a bank card (application previously started but under the old Council) It is agreed that a new application is to be processed and paperwork for signing bought to the next meeting. The correspondence name and address on the account also needs updating, Papers circulated for signature authorisation.

**AGAR** Telephone call and Email from the External Auditors (Mazaars) regarding the AGAR, some more information is required. Clarification on the actual costs of purchases made and salary increase reasons etc. This information will be provided.

**Accounts for Payment**

**Banking sign - off (Monthly rotation) Cllr Berceanu and Cllr Hatton**

Payments – September 2023		
John Caddick	Grounds Maintenance (July and August) £316.99 x2	£633.98
David Hards	August salary - £225.77 and September salary £225.77 paid by s/o Mobile phone credit £10.00 per month (Sept) Sun Hat	£225.77 £225.77 £10.00 £17.50
Lisamarie Foster	August Salary £523.25 and September salary – £523.25 paid by s/o Domain Renewal 123 Reg	£523.25 £523.25 £14.39
Hersden Community Centre	Wooden Bench £265.00 and PC for Parish Office £206.99	£471.99
RoSPA	Play Equipment inspection	£136.20
Jack Brabham	Diesel for the testing of the Generators	£15.09
Hersden Community Centre	Office Hire charge for April May and June	£780.00
Canterbury City Council	Parish Election Recharge	£140.24
<b>TOTAL for September Payments (not including August S/O's)</b>		<b>£2968.41</b>

Signed ..... Date .....

# Hersden Parish Council

Bank Balance as of August 2023

£88,333,17

Proposed: Cllr Hatton, Seconded: Cllr Berceanu, All agreed

David's salary during his illness was questioned, it was agreed by The Clerk and Chair to pay David his normal salary and to review this decision if his illness was long term.

115/23

## **Working Group Updates**

**Staffing:** Discuss the employment of a temporary member of staff if David Hards is absent from work for a long period of time. David Hards wanted a Thank you to be passed on to those that helped during his absence. David currently does 5 hours a week. Residents in the village helped to cover Davids roles during his absence. It is discussed and agreed that should the occasion arise that we need to employ someone on a temporary basis this can be done to cover his absence in the future.

**Playground:** We have 3 quotes and the 4<sup>th</sup> outstanding quote has been chased but hasn't come through so it has been suggested that we organise a meeting to discuss the quotes and attempt to move forward. The main entrance gate on the play park has been reported to us as it is broken and needs fixing. A meeting will be arranged.

**Youth:** Bus is still in attendance.

**BMX Track:**

**Finance:**

**Events:** Christmas Event needs to be discussed, Cllr J Brabham is meeting with Louise Murphy Waite and will discuss. Christmas Fair is scheduled for the 2<sup>nd</sup> December. Last year the Parish Council provided funds for food at the Christmas event held by The Colliery Club.

**Beautification:**

**Community Safety Group:** A safety event is to be planned for mid to end of November, Linda Hayes suggested Trading standards could attend and do a 'scam talk', Linda will provide contact details.

**Training:**

116/23

**Any other business:** Cllr Berceanu asked about a Halloween event but this is organised by the Under 5's. Parish Clerk asks if the Christmas tree light switch on could coincide with another Christmas event as the event wasn't very well attended last year. Cllr Warman suggests the tree lights are turned on during the day. We need to attend as a Parish Council to at least one of the events over Christmas. Cllr Llewellyn suggests a local choir, if this is volunteered nearer the time we can organise an event to include the Christmas tree light switch on.

117/23

**Date of the next meeting**

10<sup>th</sup> October 2023

There being no other business the Meeting was closed at 20.39pm.

Signed .....

Date .....