

Hersden Parish Council

Minutes of the Ordinary Meeting of Hersden Parish Council held on Tuesday 13th July 2021 at 7.00 pm. At Hersden Neighbourhood Centre

Present: Councillors Lynn Austin, Ken Dekker, Terry McMahan, Jack Brabham, Sarah Carden
Andrea Brabham and Ross Llewellyn
Caretaker David Hards.
CCC Cllr's A Dekker, R Carnac and P Vicory-Jones

90/21 **Apologies for absence and reason for absence**

CCC Georgina Glover at another meeting

91/21 **Declarations of Councillor's interests regarding items on the Agenda**

Cllr T McMahan declared that under item 100/21 McCready Creations is known to him.

92/21 **To approve the minutes of the Following Meetings**

Minutes of the Meeting held on 8th June 2021.
Proposed Cllr L Austin. Seconded Cllr T. McMahan. All Agreed.

The minutes were signed by the Chair

93/21 **Matters arising not agenda items**

No items.

94/21 **Public Discussion**

There was no public participation.

95/21 **Presentation on the Code of Conduct by CCC Cllr Anne Dekker.**

96/21 **KCC & CCC Cllrs Reports; PCSO & Community Warden reports.**

KCC Cllr Marsh stated that KCC has more than 30 new Councillors and that so far they have carried out 19 inductions of new members since May.
He gave us an update on the Covid 19 situation.
He stated that he has arranged for the full planning committee to visit the site of the Sturry relief road prior to it going back to committee.

CCC Cllr L. Harvey-Quirke
She stated that she would chase up any missed bins report by the residents.
Food bins are to be changed to black with orange lids instead of silver, all bins will be collected but the silver will be phased out.
The crossing on Island road has been removed.
Updated us on Covid 19 vaccinations.

Signed

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No PCSO present and no report.

No Community Warden present and no report.

97/21

Chair, Cllrs, Proper Officer and Caretaker's reports.

Cllr L Austin reported that along with Cllr McMahan they had done a walk around the village and had met several residents and chatted with them, they reported fly tipping and a water leak in the road.

Cllr A Brabham had nothing to report.

Cllr J Brabham stated that Serco have levelled the site of the pavilion and grass seeded it to make safe the site.

Replaced the zip wire sling and researching for shackles for the swings.

Cllr T McMahan did walk around with Cllr Austin and met with Cllr Carden for the summer programme..

Cllr R Llewellyn had nothing to report.

Cllr S Carden reported that she had been meeting with Cllr McMahan on outdoor event.

Cllr K Dekker had attended Sturry PC meeting as a resident as there was one item on the agenda in respect to payment to Hersden PC. It was stated by their chair that they had found the figures required and had sent them to CCC.

Proper Officer reported that the new Clerks Bible had arrived.

Sent emails to Mather Archer, Wicksteed and over the Pavilion which will be discussed at item98/21.

Caretakers report.

There is a lot of broken glass.

There have been several cans of unopened cider and a bottle of Vodka left at the play ground'

Removed an old tyre from the lamppost near the playground as it had damage the fitting.

Complaints about broken glass in the alleyways

Post removed from the fence line in St Albans which needs filling in as it is a hazard to pedestrians and there are a lot of weeds growing along the kerb in St Albans.

98/21

Correspondence received.

Email from Mathew Archer regarding the outstanding funds from SPC. He has contacted the new chair at SPC and that they have located the figures and will be sending them to him so that he can work out the final payment.

Email from Peter Riley, who is the contact for the work on the new Pavilion, he states that at the moment that they are still dealing with their insurers in the hope that they can agree the claim fairly soon. In the meantime, it would be useful to understand local expectations.

Email from Wicksteed confirming the order for our yearly inspection, they will contact us when they can come (6 to 10 weeks)

Signed

Date

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99/21

Planning & Enforcement Matters

Application No: CA/21/01634

Proposal: Two-storey side extension together with rooflights to the front and dormer windows at the rear.

Location: 13 Ash Crescent, Hersden, Canterbury, Kent, CT3 4HU

Closing date for comments 6th August

Comments from Cllr,s by 25th July 2021 so as to be able to submit by 6th Aug 2021.

Decided applications

Application No: CA/21/00422

1 Southview, Island Road **Granted**

Application No: CA/21/00698 & 00699

Westbere Court, Island Road. **Granted**

100/21

Finance Matters

Accounts for Payment

David Hards	Salary (July)	£195
	Overtime (June) 23 hours 20 mins @ £9.00	£210.06
	Total	£405.06
J. Caddick	Grounds maintenance	£306.99 incl VAT of £51.16
KALC	AGAR Workshop (Lynn & Ken)	£84.00
McCready Creations	Hi Viz Jackets x10	£35.00
Lynn Austin	Expenses	
	Graffiti and paint wipes (for play park)	£12.72
Ken Dekker		
	Purchase of the latest edition of Local Council Administration.	
		£149.99

The above accounts were proposed by Cllr J Brabham and

Seconded by Cllr A Brabham.

All in agreement.

Signed

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Monies to be spent.

Proposal – Defibrillator

I would like to propose that we purchase a defibrillator for the Parish. At the beginning of 2020 we were successful in our application to apply for funding from two Ward Councillors who represent our Parish. Hersden Community Centre said they would contribute to the external locking box.

At this time in 2020 the COVID-19 pandemic hit and all part-funding through the British Heart Foundation ceased until further notice and we therefore took the decision to wait.

As we are now in summer 2021 and the part-funding window remains closed, I would like the Parish Council to consider buying the defibrillator and relevant equipment. As you will see from the calculations we have £1100 to pay towards the defibrillator, which means that HPC will contribute in the region of £374. Some minor costs associated with erecting the equipment will be required which may take the cost to HPC to approximately £500.

Please note that with some of the defibrillators there is a free CPR kit to assist with training.

Contribution	
Funding from Cllr Louise Harvey-Quirke	£600
Funding from Cllr Georgina Glover	£300
Funding from Hersden Community Centre	£200
	<hr/>
	£1,100
Price below exclusive of VAT	Expenditure
British Heart Foundation - Defibrillator	£975.00
British Heart Foundation - Locking box	£491.66
Defib posters	£8.00
	<hr/>
	£1,474.66
Approximate cost to HPC	£374.66

The above was Proposed by Cllr L Austin

Seconded by Cllr S Carden.

All in Agreement.

First quarter accounts submitted to the Council we have a healthy bank balance at the moment.

This coming month we would like to have the accounts audited by Cllr,s J Brabham and S Carden. Time and date to be confirmed.

Banking sign off. (monthly rotation) Cllr's R Llewellyn and Cllr A Brabham.

Signed

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101/21 Review of Policies and Procedures.

All policies and procedures had been reviewed at a previous meeting and several changes were made and it was agreed that at this meeting the changes would be incorporated and agreed.

The above was Proposed by Cllr L Austin and stated that the policies and procedures be reviewed in July 2022.

Seconded by Cllr R Llewellyn

All in agreement.

102/21 Grounds Maintenance Contract

It was requested to have J Caddock at our next meeting to go over the contract.

103/21 Staffing matters

The caretaker was informed that as of 19th July the extra hours he has been working during the pandemic will cease and he will resume working his new normal hours of five per week, the working of these hours was explained to him. He was also informed that the Council had agreed to overtime to be worked for the painting of the playground equipment. A List of items to be painted was agreed and also the time scale for the work.

104/21 Pavilion

No Further updates as yet to report.

105/21 Working Groups updates

Cllr's Mc Mahan said that Canterbury Youth Hub are looking into funding events in Hersden and he will be in contact with them to get more info.

BMX track Cllr McMahan stated that he is worried that the track is in a bad state of repair and needs a lot of work to bring it up to standard.

This needs to be looked at and a list made up to ascertain what exactly is require to be done. Cllr Carden to make arrangements for an independent BMX track expert to come have a look.

Cllr J Brabham has sourced prices for new shackles to be able to reinstate the swings. These prices are from Wicksteed he will send the quote to the Proper Officer.

Signed

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106/21 Parish walk around

To discuss walk around the Parish – to be a standing item on the agenda. To agree date each month and the Cllrs who will be walking around. Next walk around will be on 2nd August at 1900 Hrs at Westbere Edge and would be done by Cllr,s J Brabham and S. Carden.

107/21 Any Other Business

There was no other business from the Council

CCC Cllr Peter Vickory-Jones thanked us for very well run meeting and he also stated that he thought that being on a Parish Council means that you are in touch with your residents.

Cllr McMahan asked if it was possible to get a bank card for the Council bank account.

108/21 Date of next Meeting

Next meeting to be held on 14th September 2021.

There being no other business the Meeting was closed at 20:46

Signed

Date