

Hersden Parish Council

Minutes of the Ordinary Meeting of Hersden Parish Council held on Tuesday 14th February 2023 at 7.00 pm. At Hersden Neighbourhood Centre

Present: Councillors Lynn Austin, Ross Llewellyn, Terry McMahan, Andrea Brabham and Claire Warman

In attendance: CCC Cllr Harvey-Quirke, CCC Cllr Glover and HPC's Admin Assistant Lisamarie Foster, Caretaker David Hards

16/23 Apologies for Absence and reason for absence
KCC Cllr Marsh sends his apologies.

17/23 Declarations of Councillor's interests regarding items on the Agenda

Cllr Brabham has an interest in the rent for the Community Centre.

18/23 To approve the minutes of the following Meeting

10th January 2023

Proposed: Cllr Austin

Seconded: Cllr McMahan

All Agreed

Matters from the previous meeting, Lisamarie is yet to make the amendments to the Grant application.

Linda Hayes, Community Warden has been asked to take photos of the flatbed truck on the grass verge and report it.

Meeting with Colliery Club regarding the Coronation event, update later in the meeting.

RoSpa report and Redlynch, Lisamarie has chased Redlynch for a date to meet to discuss the play park, waiting for a response. David hasn't quoted on the concrete etc for the playpark yet, waiting for quotes from Redlynch and Wickstead.

Purchase of Generators to be discussed later in the meeting.

David Hards mobile phone credit also to be discussed later in the meeting.

Dip in the road (A28 near Spires Academy), already reported to KCC.

19/23 Matters arising not agenda items

Cllr McMahan has had a concerned resident speak with him regarding the dangerous parking at Watermeadows School.

20/23 Public discussion on items on the agenda

21/23 KCC & CCC Cllrs reports; PCSO & Community Warden reports

Cllr Louise Harvey-Quirke - Canterbury City Councillor Report - Hersden Parish Council, 14th February 2023.

Planning:

Like many others, I responded to the Draft Local Plan 2045 consultation, which has now closed. The feedback also included concerns brought to me by residents. These were: impact from the Eastern Bypass, Zoning and the use of filters to control traffic flow, housing mix, the re-introduction of previously refused schemes, bus travel and Stagecoach, Broad Oak Reservoir, extending the platforms at Sturry Station, over-development, and access.

Signed

Date

Hersden Parish Council

Waste:

The Council has a new duty of care around the collection of waste materials containing persistent organic pollutants (POPs)

These are most likely to occur in upholstered waste domestic seating such as:

- sofas
- sofa beds
- armchairs
- kitchen and dining room chairs
- stools and footstools
- home office chairs
- futons
- bean bags, floor and sofa cushions

The Council is required to collect this type of waste separately before taking it to a transfer station in a way that does not damage it, does not release POPs and does not contaminate other waste.

All of this means that upholstered seating will have to be collected separately from fly tipping and bulky waste collections. There might be delays in collecting parts of fly tips that include POPs.

I have reported some of the public bins in my ward to Sarah Randall and asked if we could possibly have some lidded bins for security reasons and to stop the spread of waste. This will be considered by the Cabinet Member for Waste.

However, in the meantime, if you know of any in the Parish that are currently without lids, please let me know.

Other matters:

The Annual Parking Review consultation closed last week, and Blackthorn Road has again been featured.

If you recall, at the JTB last year I amended the proposal, which originally was to implement double-yellow lines down one side of the road. It was changed to double-yellow lines only on the junction and bend, with a caveat to revisit this one year later.

As part of this year's review, the Council would like to implement the lines as per the previous proposal.

I have requested an update on the Pavilion rebuild, as it's been some time since we all attended the meeting with officers. Richard Hall will be coming back to me with some information, which I will pass on.

Finally, drivers who leave engines running when dropping off or picking children up from school could face a £20 fine.

The Council's Enforcement team will issue these fines to motorists who refuse to switch off engines when asked to in a bid to cut harmful fumes and pollution.

If the £20 fine remains unpaid, it will increase to £40. This is part of a crackdown that runs alongside Operation Safety Net which targets those who park inconsiderably near schools, and disrupt the lives of nearby residents.

Thank you, Louise.

CCC Cllr Georgina Glover – The Coronation celebrations are coming up, Canterbury haven't given us information on how much grant or if they can support us, they want you to have parties on the

Signed

Date

Hersden Parish Council

Sunday which doesn't always fit in with everybody and they want you do to volunteering on the Monday, something that would make a difference to the community.
Rates, Canterbury City Council on Band D is 2.99% but noticed that the police want to put it up more than that.

PCSO no report, we no longer have a PCSO.

Community Warden no report.

22/23

Chair, Cllrs, Proper Officer's and Caretakers reports

Chair – Attended the meeting at the Colliery club to discuss the Coronation event and emergency lighting and generators.

Cllr Llewellyn – Nothing to report.

Cllr McMahan – Nothing to report other than the issue with parking at Watermeadows, already mentioned.

Cllr Warman – Attended the Dynamic Councillor Course and the meeting with Matthew Besant.

Cllr Brabham, Proper Officer – Attended the meeting with Matthew Besant.

Caretaker – Report received. Lots of dog mess, less graffiti, St Albans fly tipping in the communal pathways, Drainage and flooding reported and the council have discovered that the drains have been moled through by the gas pipe installation. Photographs of the car and trailer have been taken by Blackthorn Road. Increase of litter in Chislet Gardens.

23/23

Correspondence received

General emails regarding road closures in Kent.

Letter from the Pensions Regulator – Re-declaration of compliance completed.

24/23

Planning & Enforcement Matters - Nothing

25/23

Finance Matters

To appoint the Internal Auditor – Cllr Austin proposes we appoint Lionel Robbins, Seconded by Cllr Llewellyn, All agreed.

Caretaker – Mobile Telephone credit – Cllr Austin proposes £10 a month on PAYG contract from this month and the payments are backdated to December. Seconded by Cllr McMahan, All agreed.

The purchase of Generators - We've had a couple of meetings regarding this, due to the power cuts and storms we have discussed the need to discuss Generators, heaters and associated items. x2 Generators and a propane space heater, price quoted £3179.17 and then also advised we would need x2 trickle battery chargers at £21.99. x2 gas bottles £167, power cables, fuel cans, 25 metre 4 way lead at approx £30.00, 32-16Amp adapter £20.00 and x2 20 litre metal jerry can £48 and allowing an extra £100 per generator for miscellaneous items. The only ongoing cost once initial purchase is made is just the refilling of the gas bottles. A risk assessment and procedure, allocated handlers of the equipment paperwork is needed. They will be stored at the boiler house at the Colliery Club, need to check their

Signed

Date

Hersden Parish Council

liability insurance. If its borrowed by another Parish, we need a qualified handler to accompany the items. Total cost will be approximately £5000 Cllr Austin proposes, Seconded by Cllr Brabham, All agreed.

Accounts for Payment

Banking sign off (monthly rotation) this month Cllr Brabham and Cllr Llewellyn.

Payments – February 2023		
John Caddick	Grounds Maintenance (January)	£316.99
David Hards	February salary - £205.84 paid by s/o £9.50 per hour	£205.84
Lisamarie Foster	February salary - £443.63 paid by s/o £9.75 per hour	£443.63
Lynn Austin	Litter Rings	£27.36
Hersden Community Centre	Office Rent (October – December)	£650.00
Bank Balance as at 31 st January 2023		£79,543.34

John Caddick, David Hards and Lisamarie Fosters payments - Proposed: Cllr Austin, Seconded: Cllr McMahan, All agreed

Community Centre payment – Proposed: Cllr Austin, Seconded: Cllr McMahan, All agreed except Cllr Brabham.

Lynn Austins Payment – Proposed: Cllr McMahan, Seconded: Cllr Llewellyn, All agreed except Cllr Austin.

26/23

Working Group Updates

Staffing: To be discussed under item 30/23

Playground: David Hards and Lisamarie have met with Wicksteed, waiting for full quote and drawings.

Youth: Some staff sickness, the youth bus has not been up for the last 2 weeks, but they intend on continuing.

We have been approached by the regional development officer for Scouts about the possibility of getting a Hersden Scout troop, they need a suitable venue and volunteers for running the club.

BMX Track: Next meeting with Matthew Besant is the 14th March, hopefully this will be discussed.

Finance:

Events: Had a meeting with Colliery club about an event for the Coronation, waiting for them to come back with costings. We briefly discussed if we were going to get souvenirs, Sturry Parish Council have purchased mugs to give out to Sturry Primary School Children. Cllr Glover will find out more information for us.

Beautification:

Community Safety Group:

Signed

Date

Hersden Parish Council

Training: Cllr Warman has seen some training she would be interested in, she will look into it. David will also look to see if there is anything relevant and of interest.

27/23

Grounds Maintenance: John Caddicks contract is coming to an end in March, not having enough time to put out a tender. Cllr Austin proposes we extend his contract for a further year and then in the summer we could then put a tender process together so we can get someone in place for April 2024. Cllr Brabham mentions that his contract is expiring in Sturry also, so maybe when he quotes for them, he could do the same for us. John Caddick could be considering retirement. Lisamarie to speak with John Caddick to find out his intentions. It is decided his contract can run up to 31st March 2024 and we would expect a price increase. Cllr Austin proposes John Caddick will continue for the year up until 1st April 2024 and within the year we will put out the tender process and look for viable tenders for 1st April 2024, Seconded by Cllr Warman, All agreed.

28/23

Councillor Vacancies: Close to the end of this term, other parishes have peaks and troughs with interest. Cllr Warman mentions the Dynamic Councillors course she attended and states that other parishes have similar numbers to us. Cllr Austin says a leaflet drop might be helpful.

29/23

Any other business:

Meeting closed to the exclusion of the public and press.

30/23

Discuss and agree staffing matters:

David Hard's wage will increase from 1st April to £10.40 and his hours will remain the same. Proposed by Cllr Austin, Seconded by Cllr McMahan, All agreed.

Lisamarie hasn't completed the FILCA training, we are proposing to give a block of hours to complete the course (up to 20 hours) or work from home to study on Thursdays, Cllr Brabham will attend to the emails etc. On completion of FILCA, Lisamarie's wage will increase to £11.50. If the FILCA isn't completed she will be on NLW of £10.40 Cllr Austin Proposes, Seconded by Cllr McMahan, All agreed.

31/23

Date of the next meeting

The next Ordinary meeting to be held on Tuesday 14th March 2023.

There being no other business the Meeting was closed at 20.37

Signed

Date