

# Hersden Parish Council

## Minutes of the Ordinary Meeting of Hersden Parish Council held on Tuesday 11<sup>th</sup> May 2021 at 7.00 pm. At Hersden Neighbourhood Centre

**Present:** Councillors Lynn Austin, Ken Dekker, Terry McMahan, Jack Brabham, Sarah Carden and Ross Llewellyn  
KCC Cllr. Alan Marsh and one member of the public.

Cllr Dekker as Proper Officer opened the Meeting by thanking everyone for attending the first face to face meeting of the Council after the easing of lockdown restrictions.

### **51/21** **Election of Chair and Vice Chair to the Council.**

Cllr Dekker asked for nominations for the role of Chair.  
Cllr Llewellyn proposed Cllr Lynn Austin  
Cllr Carden seconded the proposal  
All agreed the proposal and Cllr Austin was duly elected as Chair for the year 2021/2022.

Cllr Austin took over the meeting at this point.  
Cllr Austin asked for nominations for Vice Chair  
Cllr McMahan proposed Cllr Ken Dekker  
Cllr Llewellyn seconded the proposal  
All agreed the proposal and Cllr Dekker was duly elected as Vice Chair for the year 2021/2022.

### **52/21** **Apologies for absence and reason for absence**

There were no apologies received.

### **53/21** **Declarations of Councillor's interests regarding items on the Agenda**

There were no declarations.

### **54/21** **To approve the minutes of the Following Meetings**

Minutes of the Meeting held on 9<sup>th</sup> March 2021  
Proposed Cllr S Carden. Seconded Cllr J Brabham. All Agreed.

The minutes were signed by the Chair and all outstanding minutes will be signed at the end of the meeting.

### **55/21** **Matters arising not agenda items**

No items.

### **56/21** **Public Discussion**

There was no public participation.

Signed .....

Date .....

# Hersden Parish Council

**57/21**

## **KCC & CCC Cllrs Reports; PCSO & Community Warden reports.**

KCC Cllr Alan Marsh stated that he had spent some time with the Leader of KCC Council along with the Head of Democratic Services where we started to put together some of the issues that face KCC.

Three and a half Cabinet members lost their seats.

We also have 21 new KCC members

The workload is going to be significant

I am waiting to see who is the new Cabinet member for Highway and will try and get some salt bins for the village.

No CCC Councillors present and no reports

No PCSO present and no report

No Community Warden present and no report.

**58/21**

## **Chair, Cllrs, Proper Officer and Caretaker's reports.**

Chair stated that she had attended the AGAR training course along with Cllr Dekker, this was training for RFO and Proper Officers ahead of the completion and submitting the AGAR forms.

Internal auditor coming in on Friday so the RFO has been busy with getting everything in order for that.

The Capital Grants fund form had been sent in to CCC and we have received an email confirming receipt of the form.

Cllr Dekker stated that he had contacted Koolplay to revise their quote for the resurfacing as the time had run out, we have a quote from Wicksteed for the same area and these will be discussed at agenda item 67/21.

Cllr J Brabham stated that we have received one salt bin that has been donated by a resident and at the moment it is in the carpark of the Centre, he suggested that it might be sighted outside the Welfare Club on the Avenue.

The rule signs have been put up at the playground.

The notice board should have gone up by the playground today and that the contractor would be contacting the Chair for the location of the second one at Chislet Gardens.

Cllr A Brabham. Nothing to report.

Cllr McMahan. Nothing to report.

Cllr Llewellyn. Nothing to report.

Cllr Carden stated that she had spoken to several residents about facilities for the youth and will speak at item 67/21.

The proper Officer stated that he had received an email from Barton Court Academy Trust regarding a consultation on the new Secondary School that is planned called Barton Manor this is to built on the old Chaucer site. This email has been sent to all Cllrs.

Signed .....

Date .....

# Hersden Parish Council

The Proper Officer has been in contact with Matthew Archer over the funds that are still outstanding from Sturry Parish Council and has received an email this morning stating that SPC now know what is expected of them and he is waiting to receive the figures from them so that an amount can be worked out.

**59/21**

## **Correspondence received.**

Email from the PCSO in regards to the enquiry over the trial bikes on the farmer's field. This has been forwarded to the resident.

Email from a resident of Westbere Edge asking for information on who owns the land next to Westbere Edge.

Checked and found that the land is in Parish of Sturry so informed the resident of this and gave him their telephone numbers.

Email from Neville Potts regarding an update on the flooding from last meeting. Forwarded on to Cllr A Marsh at KCC.

Email from Cllr a Marsh regarding above, this was forwarded onto Cllr L Austin.

Email from Stacey Wells at CCC regarding the CCF form, this has been signed and returned.

Email from Barton Court Academy Trust regarding the new secondary school consultation for Barton Manor. Forwarded to all Cllrs.

**60/21**

## **Planning & Enforcement Matters**

There were no new application this month.

### **Decided applications**

#### **Application No CA/20/02750**

13 & 13a The Avenue

**Granted**

#### **Application No ca/21/00434**

Whitlocks The Avenue

**Granted**

#### **Application No CA/21/00351**

5 South View Island Road

**Granted**

To contact KCC regarding no dropped kerbs along The Avenue.

Signed .....

Date .....

# Hersden Parish Council

**61/21**

## **Finance Matters**

D Hards	Caretakers	May salary	£195.00
		April Overtime	£249.03
		Expenses	£3.00
		<b>Total</b>	<b>£447.03</b>
J. Caddick	Grounds maintenance		<b>£306.99</b> incl VAT of £51.16
	HNC Office Hire (Jan, Feb, March)		<b>£650 no VAT</b>

The above outgoings where Proposed by Cllr T McMahan and Seconded by Cllr S Carden. All Agreed.

Banking sign off. (monthly rotation) Cllr's A Brabham and K Dekker

**62/21**

## **Staffing matters**

To agree holidays form March 2019 to end of March 2021 we will pay for this sum will be brought to the next meeting.

He will take his holidays in bulk (5hrs at a time)

Check minutes on how much overtime was agreed for painting of the equipment it was thought that 30 hrs was the agreed amount.

To ask the caretaker to the June meeting to give his report.

**63/21**

## **Risk Assessment**

Caretakers risk assessment was proposed by Cllr J Brabham  
Seconded by Cllr S Carden  
All Greed.

**64/21**

## **Pavilion**

The Proper Officer contacted Suzi Wakeham at CCC with regard to what is going to happen with the Pavilion and if there is going to be any consultation with the resident's, she replied today and said that she would find out who is in charge of this and let us know as soon as possible.

Make this a monthly item on the agenda.

**65/21**

## **Co-option plans**

Proposed to have a flyer made up with how to go about applying and what is required of a Cllr.

Cllr Llewellyn asked if he could post an advert in the Gazette.

**66/21**

## **Litter picking.**

Signed .....

Date .....

# Hersden Parish Council

**67/21**

## **Working Groups updates**

Cllr Dekker stated that we have two quotes for the large area but one has run out, he has contacted Koolplay to update their quote and as soon as we have it we can discuss at next meeting.

The quotes at the moment are Koolplay £5220 and Wicksteed was £6830.

Check when the yearly inspection is due.

Check the last report to see what is still to be repaired before the next report.

Cllr Carden reported that she had been spoken to some residents about something for the younger age groups to do in the Parish.

Cllr's Carden and McMahan to get together and discuss various suggestions and bring back to next month's meeting.

**68/21**

## **Any Other Business**

To set the yearly dates for Council meetings, this was agreed to be the second Tuesday of every month with a break in August.

**69/21**

## **Date of next Meeting**

Next meeting to be held on 8<sup>th</sup> June 2021.

There being no other business the Meeting was closed at 20:12

Signed .....

Date .....